



जवाहरलाल नेहरू विश्वविद्यालय  
JAWAHARLAL NEHRU UNIVERSITY  
नई दिल्ली / NEW DELHI-110 067

X/120/Const./2011/Admn. I

19.07.2024

**NOTIFICATION**

Applications are invited in prescribed proforma from the person who have retired from the Central Government/State Government Departments/Autonomous Bodies/Educational Institutions/ Banks/PSUs etc. to engage as Consultant purely on Contract basis for a period of one year or till regular appointment is made whichever is earlier, on a consolidated remuneration as under:-

Category	S.No.	Nomenclature	Fixed remuneration
I	1.	Senior Consultant (Labour Law)	Rs.40,000/-
	2.	Senior Consultant (Internal Audit)	
II	3.	Senior Consultant (Supervisory)	Rs.35,000/-
III	4.	Consultant	Rs.30,000/-

1. For Senior Consultants (Labour Law), persons having retired from Pay Level-8 or above post and possessing specialization in dealing with/handling labour issues in Central Autonomous Bodies and preferably with a degree of Law.
2. For Senior Consultants (Internal Audit) persons having retired from Pay Level-8 or above post and possessing efficient knowledge of noting/drafting, computer, GFR, FRSR, Pay fixation, auditing of purchase, works, tendering process, pensionary benefits, legal and other financial and audit related matters etc.
3. For Senior Consultants (Supervisory), persons having retired from Pay Level – 7 or above, and having worked in supervisory position, will come under category-II.
4. For Consultants, persons having retired from Pay Level – 6 or above, and having experience in work of ministerial nature involving noting, drafting, filing etc. will come under category-III.

*Maximum Age Limit: 64 years, as on the last date for submission of application forms*

Interested candidates may send their application form (as per attached proforma) on e-mail [consultants\\_jnu@jnu.ac.in](mailto:consultants_jnu@jnu.ac.in) by enclosing all testimonials within 10 days from the date of publishing of this Notification. Online applications received through email [consultants\\_jnu@jnu.ac.in](mailto:consultants_jnu@jnu.ac.in) will be accepted only. Applications received through any other mode will not be considered. Those who have already applied against the Notification no. X/120/Const./2011/Admn. I dated 18.06.2024 need not to apply again.

  
REGISTRAR  
JNU

Copy to:

1. Director (CIS) - with a request to upload the Notification on JNU website
2. Notification file



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**APPLICATION PROFORMA**

Application for the post of \_\_\_\_\_

Application Form Number: \_\_\_\_\_  
(For office use)

1. Applicant's Name :
2. Father's Name :
3. Date of Birth :
4. Category (tick) : UR/OBC/SC/ST/PWDs
5. Nationality :
6. Permanent Address :

Affix recent passport  
size photograph here  
  
(self attested)

7. Correspondance Address :

8. Mobile Number :

9. Email Address :

10. Qualification: (Enclose the self-attested copies of all mark sheets, certificates etc.)

S.No.	Qualifications	Board/University	Year	Div./%age	Subjects
1.	10 <sup>th</sup> /S.S.C.				
2.	12 <sup>th</sup> /Sr. Secondary				
3.	Graduation (_____)				
4.	Post Graduation (_____)				
5.	Others (_____)				

**Details of Work Experiences:**

S. No.	Name and Address of Organization	Post Held	Pay Level	Last Pay Drawn / Pension	Experience		Roles and Responsibility
					From	To	

*\*Applicants can enclosed additional sheets regarding his work profile*

**Declaration:**

I hereby declare that all the particulars stated in this application form are true to the best of my knowledge and belief. I have read and understood the University procedures. I shall abide by the terms and conditions thereon.

Date:

Place:

Signature of the Applicant

*Note: Applicants may be sent their applications form on e-mail consultants\_jnu@jnu.ac.in by enclosing all testimonials. Applications sent through any mode other than above e-mail will not be considered.*