

Applications are invited for the appointment of following positions on a contractual basis in Jammu Smart City Limited (JSCL) to be stationed in Jammu City. The engagement of services will be purely on a contractual basis initially for a period of one year with a provision for extension up to the project period with extension of one year each time. Details including remuneration, type of engagement and other terms and conditions are given below:

S No.	Name of Post	No. of Post	Source/ Mode of Recruitment	Salary	Qualification	Experience
1	Junior Architect	1	Contractual	The consolidated monthly remuneration (inclusive of all allowances, perquisites and taxes) shall be in between ₹30,000-40,000/ Month *	<ul style="list-style-type: none"> Bachelor's degree in architecture or equivalent to B. Arch from a recognized University or Institution recognized by the Government. 	<ul style="list-style-type: none"> Having experience of minimum 2 years. Experience in preparation of detailed architectural drawings, site supervision, coordination with engineers, contractors to ensure the successful execution of projects. Strong understanding of building codes, standards and environmental regulations. Proficiency in AutoCAD, PowerPoint, Photoshop and 3d software.
2	Urban Planner	1	Contractual	The consolidated monthly remuneration (inclusive of all allowances, perquisites and taxes) shall be in between ₹50,000-60,000/ Month *	<ul style="list-style-type: none"> Bachelor's degree in architecture or equivalent to B.Arch. from a recognized University or Institution recognized by the Government. Master's degree in urban design or urban planning or similar, from a recognized University or Institution recognized by the Government. 	<ul style="list-style-type: none"> Minimum of 2 years of experience in urban planning or a related field. Experience in preparation of detailed design drawings, Master Plans/Zonal Plans and Development Control Regulations (DCR's), Knowledge of latest concepts, guidelines and approaches to planning and design Proficiency in AutoCAD, PowerPoint, Photoshop and 3d software.

**Salary Commensurate with profile; based on a candidate's specific Qualifications, Training, Experience, Skills, etc.*

Other Terms and Conditions:

- All the assignments are purely on contract basis on full-time for an initial period of 1 year with provision of extension depending upon project requirement and individual performance.
- The Candidate shall be posted in Jammu City and Working Hours will be 10:00 am to 06:00 pm.
- The candidate's service can be terminated by JSCL with 01 Month notice or with remittance of one Month pay in lieu thereof. Further, if a candidate wishes to leave the services of Jammu Smart City Limited, he/she shall have to give one month's notice or remittance of one month's salary in lieu thereof.
- The candidate shall have to give an undertaking that he/she shall abide by the HR Policy of JSCL and other Policies and procedures of the company.
- Candidate shall have to submit a declaration that he/she has not been charged/ convicted by the Hon'ble Court nor dismissed/removed/compulsory retired by way of punishment from the Service of any Public/Private Sector Undertaking or from Government Department and that he/she has not been declared insolvent by any court.
- Candidates applying for contractual posts shall have to submit an affidavit that he/she shall not make any claim for further extension/absorption in JSCL or J&K Government.
- Screening criteria: In case of more applications, apart from above mentioned criteria; screening will be done based on relevant skill set, experience and professional qualifications.
- The selection will be made through a personal interview along with a presentation in a physical manner. The candidate must be physically fit, motivated, dynamic and result oriented and willing to join immediately after selection. No TA & DA will be paid for appearing in the interview. The date of the interview shall be conveyed to the shortlisted candidates by telephone or email. At the time of interview, candidates shall bring Original Certificates of qualifications and experience along with the Passport size photographs, Affidavits, NOC and self-attested photocopies of the certificates; failing to do so may lead to rejection of candidature.
- The experience claimed by the candidate shall be verified by JSCL for authenticity and correctness. In case, it is found that the experience certificate is not verified by the issuing authority and/or is not as per the requisite skill set, the JSCL shall be at the liberty to reject/disqualify/disengage the candidate at any point of time when the discrepancy is brought to the notice of the JSCL.
- The CEO, JSCL reserves the right to fill up the assignment or even to cancel the whole process of engagement without assigning any reasons thereof.
- Canvassing in any form and bringing any influence, political or otherwise will be treated as a disqualification for the assignment applied for and project reserves the right not to consider such applicants for the selection process.
- Incomplete applications and applications received after the last date (including post delays) will be rejected. No interim correspondence will be entertained.
- The last date for receipt of application is **10-08-2024 at 5:00 PM.**
- Application in an envelope superscribed with the post applied for; along with all the self-attested certificates, documents, CV and the Biodata in the below mentioned format should be sent to the **Office of Chief Executive Officer, Jammu Smart City Limited , Bahu Plaza, North Block, 4th Floor, Jammu, J&K – 180012** ; by hand or through post or by sending email at ceo@jammusmartcity.in and copy to dgm.admin@jammusmartcity.in ; by or before the last date of receipt of application.

*** The person deployed may also be required to work beyond office days (Monday to Saturday) / hours for which the person would not be paid extra remuneration. The person may be called on holidays to attend duty by allowing one off day for the same subsequently. The deployed staff should strictly adhere to the calendar of JSCL.*

Use extra sheet to complete the application
BIODATA

01. Post Applied for in JSCL _____
02. Full Name with Title (e.g- Mr./Mrs./Ms./Dr.)

03. Parentage: _____

04. Date of Birth(DD/MM/YYYY): _____
05. Gender _____
06. Permanent Address _____
07. Corresponding Address _____
08. Mobile No. _____
09. E-mail ID _____
10. Nationality _____
11. Domicile Certificate No. _____
12. Education: (Starting with the position list in reverse order for every qualification)

 Duly self-attested recent
 colored passport size
 photograph to be pasted

S.No.	Qualification	Specialization	College/University	Year of Passing

13. Experience: (Starting with the position list in reverse order every employment held since graduation)

S.No.	Employer (Name, Address and Contact Details)	Period (from to) in DD/MM/YYYY Format	Experience in Years/months	Assignment and role	Designation

14. Skills acquired:

S.No.	Skill acquired	Institute/College/University	Level of Expertise

Declaration:

I _____ Parentage _____ R/o _____

solemnly affirms and declares as under:

- That I have not been charged/convicted from any court.
- That I have not been dismissed/removed/compulsorily retired by way of punishment from any public undertaking or department of Government.
- That I have not been declared as insolvent by any court.
- That no department inquiry, vigilance case or criminal case is pending against me
- That I am not on bail in any case from the court.
- That I, undersigned certify that to the best of my knowledge and belief, this application correctly describes me, my qualifications, and my experience. I understand that any willful mis-statement describes herein may lead to my disqualification or dismissal if engaged.

(Signature of the candidate)

Name: .

Parentage: .

Address: .

Contact No.: .

Email: .