



Recruitment Advertisement 2024 – 01

Mumbai Metro Rail Corporation Limited intends to appoint qualified and experienced professionals for the following posts on Contract/ Deputation basis:

Sr. No.	Name of Posts & Pay Scale (IDA) / Grade	Nature of appointment	UR	EWS	OBC	SC	ST	Total
1.	Assistant General Manager (Safety) Rs. 70,000 – 2,00,000/- (E4)	Contract (05yrs) / Deputation	01	-	-	-	-	01
2.	Assistant General Manager (RS) Rs. 70,000 – 2,00,000/- (E4)	Contract (05yrs) / Deputation	-	01	-	-	-	01
3.	Assistant Manager (PR) Rs. 50,000 – 1,60,000/- (E2)	Contract (05yrs) / Deputation	01	-	-	-	-	01
4.	Assistant Manager (Fire) Rs. 50,000 – 1,60,000/- (E2)	Contract (05yrs) / Deputation	01	-	-	-	-	01
5.	Deputy Engineer (Safety) Rs. 50,000 – 1,60,000/- (E2)	Contract (05yrs) / Deputation	01	-	-	-	-	01
6.	Jr. Engineer -II (E&M) Rs. 35,280 – 67,920/- (W6)	Contract (03yrs)	-	-	-	-	01	01
7.	Fire Inspector Rs. 35,280 – 67,920/- (W6)	Contract (05yrs)	01	-	-	-	-	01
8.	Jr. Engineer – II (Civil) Rs. 35,280 – 67,920/- (W6)	Contract (05yrs)	-	-	01	-	-	01
9.	Sr. Assistant (HR) Rs. 34,020 – 64,310/- (W5)	Contract (05yrs)	01	-	-	-	-	01
	Total		06	01	01	00	01	09

• **Note:**

- Age, qualification and experience would be as on **01st March, 2024**.
- For detailed advertisement, Recruitment Rules, eligibility requirements and other instructions for filling the above posts please visit www.mmrc.com.
- Online registration will start from **16th March 2024 at 10:00 Hrs.** and will end on **15th April 2024 at 23:59 Hrs.**

Date: 16th March, 2024

Place: Mumbai

Sd/-
(Ashwini Bhide, I.A.S)
Managing Director
Mumbai Metro Rail Corporation Ltd.



MUMBAI METRO RAIL CORPORATION LIMITED

(A JV company of Govt of India and Govt of Maharashtra)

MMRCL –Line 3 Transit Office, ‘E’ Block, Bandra-Kurla Complex, Bandra (E), Mumbai - 400 051

Website: www.mmrc.com

Sr. No.	Designation	Grade/ Pay scale	No. of post	Age	Qualification	Experience	
						Mandatory	Desirable
1.	Assistant General Manager (Safety)	Grade (E4) Rs. 70,000 – 2,00,000/- (IDA Pay scale)	01 post, (UR Category)	Maximum 40 years (Age is relaxable for deserving/ internal /deputation candidates)	1) Full time Bachelor of Engineering/technology in Electrical / Mechanical degree from recognized and reputed university & 2) Post Graduate Diploma in Industrial Safety from Central Labour Institute (CLI) or Regional Labour Institute (RLI)	<p>Candidates having experience in Handling Occupational Health and Safety Regulations in accordance with Factories Act 1948/BOCW Act 1996 and all applicable Railways Act as per subsequent points:</p> <ul style="list-style-type: none"> Jr. Scale officer having total minimum 07 years of service with Grade Pay of Rs. 5,400/- (CDA) or its equivalent in IDA PayScale with minimum 02 years post-qualification experience in “Desirable” domain for the post or Officer currently working in Sr. Scale of Rs. 6,600/- (CDA) or IDA pay scale of Rs. 60,000 – 1,80,000/- with minimum 02 years post qualification experience in “Desirable” domain for the post or Total minimum 07 years of post-qualification experience in Executive grade in Government entities in “Desirable” domain for the post, currently working in one scale lower or equivalent or Total minimum 07 years of post-qualification experience in reputed Private sector in Executive grade in “Desirable” domain for the post with minimum CTC of Rs. 08 Lacs. 	<ul style="list-style-type: none"> Candidates should of working on construction safety in Railways/Metro/other PSU’s or other Govt. /Semi Govt. organisations on major infrastructure work, directly or through consulting agencies. The experience in labour compliances through Shram Suvidha portal will be added advantage.



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Sr. No.	Designation	Grade/ Pay scale	No. of post	Age	Qualification	Experience	
						Mandatory	Desirable
2.	Assistant General Manager (RS)	Grade (E4) Rs. 70,000 – 2,00,000/- (IDA Pay scale)	01 post, (UR/EWS Category)	Maximum 40 years (Age is relaxable for deserving/ internal /deputation candidates)	Full time Degree in Mechanical or Electrical or Electronics or Electrical & Electronics or Electronics & Telecommunication Engineering from recognized and reputed university.	<ul style="list-style-type: none"> Jr. Scale officer having total minimum 07 years of service with Grade Pay of Rs. 5,400/- (CDA) or its equivalent in IDA PayScale with minimum 02 years post-qualification experience in “Desirable” domain for the post or Officer currently working in Sr. Scale of Rs. 6,600/- (CDA) or IDA pay scale of Rs. 60,000 – 1,80,000/- with minimum 02 years post qualification experience in “Desirable” domain for the post or Total minimum 07 years of post-qualification experience in Executive grade in Government entities in “Desirable” domain for the post, currently working in one scale lower or equivalent or Total minimum 07 years of post-qualification experience in reputed Private sector in Executive grade in “Desirable” domain for the post with minimum CTC of Rs. 08 Lacs. 	<ul style="list-style-type: none"> Candidates should have working experience with construction of Metro Rail Projects in Railways/ Metros/ Other PSUs/ dealing with Rolling Stock Systems and Depot-Plant and Equipment. Candidate should be able to deliver assignments related to design review, installation, testing & commissioning and maintenance of Electrical & Mechanical systems related to Rolling Stock and Depot-Plant and Equipment. Candidate with experience of working of modern urban rail systems will be preferred. Candidate should be conversant with international competitive bidding, computerized environment working and latest Rolling Stock technologies.



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Sr. No.	Designation	Grade/ Pay scale	No. of post	Age	Qualification	Experience	
						Mandatory	Desirable
3.	Assistant Manager (PR)	Grade (E2) Rs. 50,000 – 1,60,000/- (IDA Pay scale)	01 post, (UR Category)	Maximum 35 years (Age is relaxable for deserving/ internal /deputation candidates)	Full time degree in Mass Media/Journalism/ Mass communication from a reputed University/ Institute or its equivalent. Desirable Qualification: Preference shall be given to candidates having Postgraduate in Mass Communication/ Journalism or Mass Media from a recognized and reputed University/ Institute or its equivalent.	<ul style="list-style-type: none"> • Minimum 03 years of post-qualification experience in Public Relations/ Journalism with minimum CTC of Rs. 05 – 06 lacs. 	<ul style="list-style-type: none"> • Candidates having experience of working in Metro Rail/Infrastructure Projects in Government Sector / PSU handling PR, and social media work will be preferred.



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Sr. No.	Designation	Grade/ Pay scale	No. of post	Age	Qualification	Experience	
						Mandatory	Desirable
4.	Assistant Manager (Fire)	Grade (E2) Rs. 50,000 – 1,60,000/- (IDA Pay scale)	01 post, (UR Category)	Maximum 35 years (Age is relaxable for deserving/ internal /deputation candidates)	1. Full time B.Sc. (PCM) (03 years duration) or equivalent from a government recognized university with 01-year Advance Diploma of National Fire Service College (NFSC), Nagpur OR 2. Full time 04 year BE (Fire) degree of National Fire Service College of Nagpur or equivalent from a government recognized university.	<ul style="list-style-type: none"> Minimum 03 years’ experience in similar role of Fire Safety in large scale establishments/ facilities or Fire Brigade Services. Minimum Physical Standard as per Indian Railway Medical Manual. Aye – One (A1) Height – 167 cm Weight – 51 kg Chest – 81 cm (86 cm expanded) 	Preference may be given to candidates with Fire Safety experience in Metro Rail Organisations.



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Sr. No.	Designation	Grade/ Pay scale	No. of post	Age	Qualification	Experience	
						Mandatory	Desirable
5.	Deputy Engineer (Safety)	Grade (E2) Rs. 50,000 – 1,60,000/- (IDA Pay scale)	01 post, (UR Category)	Maximum 35 years (Age is relaxable for deserving/ internal /deputation candidates)	1) Full time Bachelor degree of Engineering/technology in Electrical / Mechanical from recognized and reputed university & 2) Post Graduate Diploma in Industrial Safety from Central Labour Institute (CLI) or Regional Labour Institute (RLI).	<p><u>Candidates having experience in Handling Occupational Health and Safety Regulations in accordance with Factories Act 1948/BOCW Act 1996 and all applicable Railways Act as per subsequent points:</u></p> <ul style="list-style-type: none"> • Sr. Supervisor having total minimum 04 years of experience in Grade Pay of Rs. 4,600/- with minimum 02 years post qualification experience in “desirable” domain for the post or • Officer currently working in Jr. Scale with Grade Pay of Rs. 5,400/- (CDA) or its equivalent in IDA with minimum 02 years’ experience in “desirable” domain for the post; or • Total minimum 04 years of experience in Supervisory grade of Rs. 40,320 – 77,540/- (W7) in IDA pay scale with minimum 02 years post qualification experience in “desirable” domain for the post; or • Total minimum 04 years of post-qualification experience in Executive grade in Government entities in “desirable” domain for the post; or • Total minimum 05 years of post-qualification experience in reputed Private sector in Executive grade in “desirable” domain for the post with minimum CTC of Rs. 05- 06 Lacs. 	<ul style="list-style-type: none"> • Candidates should of working on construction safety in Railways/Metro/other PSU’s or other Govt. /Semi Govt. organisations on major infrastructure work, directly or through consulting agencies. • The experience in labour compliances through Shram Suvidha portal will be added advantage.



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Sr. No.	Designation	Grade/ Pay scale	No. of post	Age	Qualification	Experience	
						Mandatory	Desirable
6.	Jr. Engineer - II (E&M)	Grade (W6) Rs. 35,280 – 67,920/- (IDA Pay scale)	01 post, (ST Category)	Maximum 35 years (Age is relaxable for deserving/ internal candidates)	Full time Degree/ Diploma in Electrical or Mechanical Engineering from Recognized institute / university / college	<p><u>For Degree holders:</u></p> <ul style="list-style-type: none"> • Total minimum 03 years of post-qualification experience in govt. entities in desirable domain. • Total minimum 03 years of post-qualification experience with minimum 02 years’ experience in desirable domain in reputed private sector in responsible position. <p><u>For Diploma holders:</u></p> <ul style="list-style-type: none"> • Total minimum 05 years of post-qualification experience in govt. entities in desirable domain after. • Total minimum 05 years of post-qualification experience with minimum 03 years’ experience in desirable domain in reputed private sector in responsible position. 	<ul style="list-style-type: none"> • Candidate should have experience of working in construction projects of Railways/ Metro/ other PSUs/ Private sector dealing with, E&M system, Lifts / Escalators. • Adequate experience in supervising E&M work, coordination between various contractors at site. • Candidate should be conversant with computerized designing & drawings, latest E&M / Lifts / Escalators technologies and should be conversant with international bidding procedure. • Candidates should have exposure in managing and controlling various types of documentation. • Candidates with experience of working on projects for urban rail systems with specific experience of E&M, Lifts & Escalators will be preferred.



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Sr. No.	Designation	Grade/ Pay scale	No. of post	Age	Qualification	Experience	
						Mandatory	Desirable
7.	Fire Inspector	Grade (W6) Rs. 35,280 – 67,920/- (IDA Pay scale)	01 post, (UR Category)	Maximum 35 years (Age is relaxable for deserving/ internal candidates)	Full time B.Sc. (03 years course) with one year Fire Safety Course from a Govt. recognized and reputed University / Institute.	<ul style="list-style-type: none"> • Minimum 03 years’ experience in similar role of Fire Safety in large scale establishments/ facilities or Fire Brigade Services. • Minimum Physical Standard as per Indian Railway Medical Manual. Aye – One (A1) Height – 167 cm Weight – 51 kg Chest – 81 cm (86 cm expanded) 	<ul style="list-style-type: none"> • Preference may be given to candidates with Fire Safety experience in Metro Rail Organisations.



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Sr. No.	Designation	Grade/ Pay scale	No. of post	Age	Qualification	Experience	
						Mandatory	Desirable
8.	Jr. Engineer - II (Civil)	Grade (W6) Rs. 35,280 – 67,920/- (IDA Pay scale)	01 post, (OBC Category)	Maximum 35 years (Age is relaxable for deserving/ internal candidates)	Full time Degree/ Diploma in Civil Engineering from recognized institute / university / college.	<p><u>For Diploma holders</u></p> <ul style="list-style-type: none"> • A minimum of 08 years of post-qualification experience in the field of civil engineering, including at least 03 years of service in the "Desirable" domain in Rs. 34,020 - 64,310/- grade in the IDA pay scale or its equivalent in other government organizations in a different type of pay scale. Or • A minimum of 08 years of post-qualification experience in the field of civil engineering, including at least 03 years of service in the "Desirable" domain in any reputed private sector with minimum CTC of Rs. 05 Lacs. <p><u>For Degree holders:</u></p> <ul style="list-style-type: none"> • A minimum of 06 years of post-qualification experience in the field of civil engineering, including at least 02 years of service in the "Desirable" domain in Rs. 34,020 - 64,310/- grade in the IDA pay scale or its equivalent in other government organizations in a different type of pay scale. Or • A minimum of 06 years of post-qualification experience in the field of civil engineering, including at least 02 years of service in the "Desirable" domain in any reputed private sector with minimum CTC of Rs. 05 Lacs. 	<ul style="list-style-type: none"> • Experience of working on projects of tunnelling/underground stations of urban railways/other major underground works/viaduct and bridges/ballast-less track works. • Candidates with experience of working on modern urban rail system will be given a preference.



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Sr. No.	Designation	Grade/ Pay scale	No. of post	Age	Qualification	Experience	
						Mandatory	Desirable
9.	Sr. Assistant (HR)	Grade (W5) Rs. 34,020 – 64,310/- (IDA Pay scale)	01 (UR category)	Maximum 35 years (Age is relaxable for deserving/ internal candidates)	Full time Graduate in any discipline with 02 years full time Post Graduate Degree in PMIR / IRPM / LSW/ MSW/ HRM from recognized and reputed university.	<ul style="list-style-type: none"> • Candidates working in Central / State Govt. / PSU's / CPSU's / Autonomous Bodies in the Grade Pay of Rs. 4,200/- or its equivalent in IDA PayScale. or • Total minimum 03 years of experience in Rs. 25,630 – 46,620/- (W4 grade) in IDA pay scale with minimum 02 years post qualification experience in “desirable” domain for the post or • Total minimum 03 years of post-qualification experience in non-supervisory grade of 2400/- or its equivalent in Government entities in “desirable” domain for the post; or • Total minimum 05 years of post-qualification experience in reputed Private sector in “desirable” domain for the post. 	<ul style="list-style-type: none"> • Full time Management graduates from reputed institute/ University with work experience of PSU's / Govt. offices. • Experience of Maintaining records, email management, day to day HR/ Administration operations etc. • Experience of handling RTI, Labour law Compliances, HRM functions, Legal issues, Service matters, Govt. Correspondences, Reservation Policy, Cadre Formation & Roster Management, HR Policy formulation, Employee Grievance Management. • High Performer in a relevant domain in a reputed organisation. • Good command over English language (read and write) and ability to read write and comprehend proposals, mails and reports. • Drafting skill and typing in English/ Marathi /Hindi language. • Ability to handle work pressure in a challenging environment. • Adapt effectively to multitasking and dynamic environment.

Recruitment Guidelines

1) Selection Procedure:

Candidates applying for the posts mentioned in the advertisement will be called for Personal Interview. MMRCL reserves the right to shortlist the Candidates for Personal Interview. The Candidates will be shortlisted for interview, based on their eligibility/ experience in the relevant field. Candidate may be asked to submit any other documents required by the scrutiny committee and he/ she is liable to produce the same. Selection criteria are relaxable for deserving Candidates with very sound background on discretion of committee for Scrutiny/ Selection.

2) Surety Bond:

The candidates selected for the above posts will have to execute a **surety bond of stipulated amount as mentioned below as per MMRCL Surety & Training Cost Recovery Bond Policy –**

Sr. No.	Grade	Applicable Surety Bond	Applicable Training cost	Applicable service period in lieu of Surety Bond
1.	E4 - E7	Rs. 2,00,000/-	Rs. 43,000/-	03 years
2.	E1 - E3	Rs. 1,50,000/-	Rs. 43,000/-	03 years
3.	W5-W8	Rs. 50,000/-	Rs. 22,000/-	03 years

Note - MMRCL Surety & Training Cost Recovery Bond Policy is not applicable in case of appointment on deputation basis.

3) Reservations / Relaxations / Concessions:

Reservations / Relaxation / Concessions would be given to SCs/STs/OBCs (Non-Creamy Layer)/ Person with Disability (PWD)/ Ex-Servicemen candidates as per guidelines issued by Govt. of India from time to time.

Abbreviations used:

SC – Scheduled Caste

ST - Scheduled Tribe

OBC – Other Backward Class (Non - Creamy Layer)

UR – Unreserved

EWS – Economically Weaker Sections

Age Relaxations would be given as per following:

Sr. No	Category of Candidate	Age Relaxation
(a)	Scheduled Caste (SC) and Scheduled Tribe (ST)	By 05 years
(b)	Other Backward Class (OBC) Non - Creamy Layer	By 03 years
(c)	Person with Disabilities (PWD)	By 10 years (SC/ST) By 08 years (OBC) By 05 years (Unreserved)
(d)	All persons who have ordinarily been domiciled in Kashmir division of J & K State during 01-01-1980 to 31-12-1989	By 05 years

(e)	Children / Family members of those who died in the 1984 riots	By 05 years
(f)	Ex-Servicemen: (Details at Annexure 'A')	By 05 years

Reservation for EWSs in direct recruitment is applicable as per DoPT OM No. 36039/1/2019- Esst. (Res), dated 31.01.2019.

For deserving internal candidates, suitable relaxation in Age, Qualification & Work experience/ post-qualification experience shall be considered.

4) Pay Scale, Allowances & Perquisites: (On Deputation)

The terms and conditions including pay scale etc. of the candidates appointed on deputation will be governed by DOPT/ DPE/ GOI guidelines as applicable.

5) How to Apply:

- i. Candidates are required to apply online only through MMRCL official website: **www.mmrcl.com --- >Careers --> MMRCL Recruitment Advertisement 2024-01. (No other modes of application will be accepted).**
- ii. Candidates are required to have valid personal E-mail ID & Mobile No. It should be kept active during the recruitment process. MMRCL will send intimation of personal interview and any other information regarding your application only through the registered E-mail ID.
- iii. The online registration will remain active from **16th March 2024 at 10:00 Hrs. and will end on 15th April, 2024 at 23:59 Hrs only.** In order to avoid last minute rush, the candidates are advised to apply early enough. MMRCL will not be responsible for network problem or any other problem of this nature & non-submission of online application during the last days due to heavy rush etc.
- iv. All the fields in the online application form should be filled up carefully. There will be a pre-view of the application filled in by the candidate before submitting the application, so that it can be edited. After submission of application, no modification will be permitted.
- v. Candidates will have to upload scan copy of updated Resume, and passport size photograph (.jpg/ .jpeg) and recent pay slip in .pdf format along with their application.
- vi. **Candidate are required to clearly indicate whether they are applying against the vacancy for consideration on Contract or Deputation basis.**
- vii. Candidates belonging to Government Sector are required to forward their application in prescribed format on postal address given below along with (i) Latest Resume, photograph, all educational qualification certificates and all work experience certificates, (ii) No Objection Certificate (As per the enclosed format), (iii) Attested copies of ACR's/APR's of last 05 (five) years, (iv) Certificate stating that no vigilance case is either pending or contemplated against the officer, (v) No Penalty Certificate stating that no major/ minor penalty has been imposed on the officer or a statement giving details of major/ minor penalties imposed on the officer, if any, during the last 10 years.

Postal Address:

<p><u>THE ENVELOPE SHOULD BE PROPERLY SEALED AND SUPERSCRIBED</u></p> <p><u>WITH</u></p> <p>Name of the post _____</p> <p>To,</p> <p>Sr. Deputy General Manager (HR),</p> <p>Mumbai Metro Rail Corporation Limited,</p> <p>MMRCL –Line 3 Transit Office, E Block,</p> <p>Bandra Kurla Complex, Bandra (East),</p> <p>Mumbai- 400051</p>

6) General: Most Important

- i. Age, qualification and experience would be as on **16th March, 2024**.
- ii. In case of educational qualifications, in addition to an institute being approved by UGC/ AICTE; the particular Degree/ Diploma awarded by that institute is also required to be an approved Degree/ Diploma.
- iii. While applying for the above post, the applicant should ensure that he/she fulfils the eligibility and the norms mentioned above on the specified dates and the particulars furnished by him/ her are correct in all respects. In case, it is detected at any stage of recruitment that Candidate does not fulfil the eligibility norms and /or that he/ she has furnished any incorrect/ false information or has suppressed any material fact(s), his/her candidature will stand cancelled. If any of these shortcomings is/ are detected even after appointment his/ her services are liable to be terminated.
- iv. MMRCL reserves the right to change the number of vacancies and cancel/ restrict/ modify/ alter and modify the recruitment criteria's during the recruitment process if required, without issuing any further notice or assigning any reason thereof.
- v. Incomplete applications or applications received after the due date will be summarily rejected. MMRCL is not responsible for Loss/ delay in post.
- vi. MMRCL is not responsible for any printing error that might have inadvertently crept in.
- vii. **Candidates employed in Govt. Dept. / PSU/ Autonomous Body should forward their application through proper channel and must produce "NOC" from the present employer on the date of interview. (Format is enclosed below)**
- viii. No Travelling Allowances/ reimbursement will be paid to the candidate for appearing for Interview and pre-appointment medical examination.

7) Important Dates:

a)	Starting date for accepting applications	16th March 2024
b)	Closing date for accepting applications	15th April, 2024

Date: 16th March, 2024

Place: Mumbai

Sd/-
(Ashwini Bhide, I.A.S)
Managing Director
Mumbai Metro Rail Corporation Ltd.

Notes :-

- (i) An **ex-serviceman** who has once joined a Govt. job on the civil side after availing of the benefits given to him as an ex-serviceman for his re-employment, his ex-servicemen status for the purpose of re-employment in Govt. ceases.
- (ii) The relaxation in upper age limit is allowed on cumulative basis as per Govt. Guidelines.
- (iii) All persons who are eligible for age relaxation under 3(d) of the detailed AD must produce the domicile certificate at the time of interview from the district Magistrate in the Kashmir Division within whose jurisdiction he / she had ordinarily resided or any other authority designated in this regard by Government of J & K to the effect that the candidate had ordinarily been domiciled in the Kashmir Division of the State of J & K during 01-01-1980 to 31-12-1989.
- (iv) **Ex-Servicemen (for all posts as indicated In the Detailed AD):**
05 years relaxation is allowed in case of Ex-servicemen. (Including ECOs/ SSCOs) provided applicants have rendered at least 05 years military service and have been released on completion of assignment (including those whose assignment is due to be completed within 06 months) otherwise than by way of dismissal or discharge on account of misconduct or inefficiency or on account of physical disability or have been released on account of physical disability attributable to military service or on invalidment. ECOs/ SSCOs who have completed their initial period of assignment of five years of Military Service but whose assignment has been extended beyond five years and in whose case the Ministry of Defence issues certificate that they would be released on selection within three months from the date of receipt of offer of appointment.

Declaration to be signed by the Candidate

I hereby certify that above particulars mentioned in the application are correct and true to the best of my knowledge and belief and no material fact/information has been suppressed or concealed there from.

PLACE:

SIGNATURE OF THE APPLICANT

DATE:

NAME:

(Certificate to be furnished by the Employer/Head of office/ Forwarding Authority)

Certified that the information/ details provided in the above application by the applicant are true and correct as per the records. He/ She fulfils the eligibility criteria as prescribed for the grade applied by him/ her. **If selected, he/ she will be relieved immediately.**

It is also certified :-

- i. That there is no vigilance / disciplinary case or criminal case pending or contemplated against Shri / Smt./ Ms. _____
- ii. That his / her integrity is certified.
- iii. That the photocopies of the ACRs / APAR for the last three years are enclosed. (iv) That no major / minor penalty has been imposed on him / her during that last ten years or a list of major / minor penalties imposed on him / her during the last ten years is enclosed (as the case may be).

Place: _____

Signature _____

Date: _____

Name _____

Designation _____

Tel. No. _____

Office Seal

List of enclosures: