

GOVERNMENT OF JAMMU AND KASHMIR
OFFICE OF THE DISTRICT SOCIAL WELFARE OFFICER ,REASI

ADVERTISEMENT NOTICE NO. 02 OF 2023

Dated: 15-12-2023

Subject: Advertisement for engagement in One Stop Centre/Sakhi centre (OSC) for women, Reasi.

Applications are invited from eligible candidates, for below mentioned posts, purely on temporary/contractual basis for a period of one year on consolidated salary, subject to the continuation of the scheme and satisfactory performance. The posts are being advertised on account of vacancies available in the One Stop Centre (OSC) /Sakhi centre in the District Reasi under Mission Shakti on 24x7 basis as per the guidelines issued vide no. WW-23/1/2021 – WW dated 14-07-2022 of Ministry of Women and Child Development, Government of India.

| S.NO. | Name of the Post(s) | No. of vacancies | Consolidated Monthly Salary in Rs. | Educational Qualification | Experience | Age |
|-------|---|------------------|------------------------------------|---|---|--|
| 1. | Para legal personnel/Lawyer (Male/Female) | 01 | 13000 | Bachelor Degree in Law(LLB Professional) | With legal training or knowledge of laws with at least 3 years experience of working with Govt. or Non-Govt. Women related projects at District level or to any practicing lawyer with at least two years experience of litigation in any court of law. | Min-18 years and Max-40 years as on 01.01.2023 |
| 2. | Psycho-Social Counsellor (Female only) | 01 | 22000 | Professional Degree/Diploma in Psychology/Psychiatry/Neurosciences with the background in Health Sector | At least 03 years experience of working within a Government or Non Government Health Project/Programme at the District Level. | Min-18 Years and Max-40 Years as on 01.01.2023 |

Criteria for short listing/Selection for the posts mentioned at serial number 1 to 2:

- i. Educational Qualification:- 80 points (On Pro-rata basis)
- ii. Viva-voce: 20 points
- iii. List of shortlisted candidates shall be intimated through print and electronic media and candidates may be called to bring original testimonials for verification and checking before the interview committee.
- iv. Any misrepresentation in the application form may invite legal action.
- v. No individual interview call letters shall be issued. No TA/DA shall be paid.


Terms and Conditions:-

1. The applicant must have domicile certificate & resident of J&K UT belonging to District Reasi.
2. Candidates applying for multiple posts need to apply separately.
3. Candidates must have a good moral character.
4. The candidates must possess the minimum requisite qualification at the time of submitting the form. Any claim regarding qualification made after the closing date for the receipt of application forms shall not be entertained.
5. Applicant should be medically fit for field visit in different blocks/villages of District Reasi.
6. There shall be no right to seek permanent absorption in the department and regularization of any sort. (The candidates upon their selection against a particular post shall have to execute an agreement with the employer through medium of a prescribed affidavit duly executed/sworn before learned Judicial Magistrate to the effect that he/she will have no claim /any right for permanent absorption/ regularization in the state Government at any later stage).
7. The maximum period of hiring the services shall be one year subject to the performance of the candidates and the candidates may be removed before the prescribed period in case of misconduct and display of non-professional behaviour without serving any prior notice.
8. The applicant must attach self attested photo copies of the following Certificates/Testimonials with the Application form (No under process certificate will be accepted)
 - i. Domicile Certificate
 - ii. Matriculation Diploma for date of birth
 - iii. All requisite academic qualification certificates along with marks cards
 - iv. Professional/ Technical Certificate from the Government Institute/Government recognized Institute
 - v. Experience Certificate, if any
 - vi. Recent passport size photographs of the applicant duly self attested to be pasted on the application form.

9. No Application shall be accepted after the expiry of last date.
10. Applications found incomplete in any manner during the scrutiny shall be rejected without any further notice.
11. The application should reach in this office by or before 31-12-2023.
12. Any word/sentence which may be read otherwise due to misprint or typing error shall be presumed as interpreted by the selection committee.
13. The selection committee reserves the right to cancel/alter/amend any term or condition of selection or hiring of services as deemed fit by it.
14. Application forms complete in all respects along with self attested copies of qualification/ experience shall be submitted in the office of District Social Welfare Officer Reasi (D.C. Office Complex, Reasi) in person or through registered post by or before 31-12-2023. The terms & conditions of service shall be determined by the District Management Committee for One Stop Centre.
15. The number of applicants for the viva voice shall be short listed in the ratio of 1:5 basis.

No. :- DSWO/R/2023-24/858-861

Dated:- 15-12-2023


District Social Welfare Officer,
Reasi
(Nodal Officer, One Stop Centre)

Copy to the

1. The District Development Commissioner, Reasi for favor of kind information.
2. Mission director, Mission Shakti J&K for favor of kind information.
3. District Information Officer Reasi with the request to publish the advertisement in at least three leading dailies for wider publicity.
4. District Informatics Officer NIC Reasi with the request to upload the advertisement on the official website of the district.

APPLICATION FORM FOR THE POST IN ONE STOP CENTRE — OSC/SAKHI CENTRE

(Write in Capital in own writing by blue ball point pen. Put tick mark in Boxes to indicate your facts)

1. Name of the Post Applied for.....
2. Advertisement Notice No. Dated:
3. Name of the Applicant (In Capital Letter).....
4. Father's/Spouse Name:
5. Sex: Male..... Female.....Other.....
6. Permanent address: Village.....Tehsil.....
District..... Pin.....
7. Present/Mailing address.....
8. Nationality:
9. Contact/ Mobile No:
10. Marital Status (Married/Unmarried) :
11. DOB (as per Matriculation Certificate (Not less than 18 yrs of age & not more than 40 yrs)
12. Educational Qualification from Matriculation Onwards:

| EXAM | YEAR OF PASSING | BOARD/INSTITUTION | TOTAL MARKS | MARKS OBTAINED | %MARKS | REMARKS |
|------|-----------------|-------------------|-------------|----------------|--------|---------|
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13. Details of experience:

| Name of organization | Post Held | Period from to..... | Nature of Duty |
|----------------------|-----------|------------------------------|----------------|
| | | | |
| | | | |

14. Documents Attached:

i.

ii

iii

iv

v

Dated.....

Place.

Signature of the applicant

DECLARATION

I..... S/o..... R/o.....
Tehsil..... District do hereby solemnly affirm and declare that the entries made herein above in the application form are true and correct to the best of my knowledge and belief and nothing has been concealed therein. I undertake that if in the event of any misrepresentation of facts at any stage, my candidature / selection shall be liable to be cancelled without giving any prior notice to me.

Signature of the applicant