



Employment Notice

Shri Mata Vaishno Devi Shrine Board, a statutory autonomous body, invites applications from eligible and interested candidates for 01 post of Executive Director (Medical College & Health Services) in the Pay Scale Level-14 of the 7th CPC Pay Matrix (Rs. 1,44,200- Rs. 2,18,200). The qualification/ Experience required for the post is as under:

- a) MBBS with Post Graduate Degree in any discipline of Medical Science or Hospital Administration
- b) The candidate must possess minimum 25 years experience of Medical field.
- c) Preference shall be given to the candidate having experience in setting up of a Medical College or running the same as Head of the institution.

The age of the applicant as on 01.01.2024 shall not be above 62 years.

Criteria for recruitment process:

Personal Interview: The eligible/ shortlisted candidates shall be required to appear for Personal Interview on the date to be intimated separately.

The appointment shall be on 'Term Employment' basis for a period of **three years** and any further extension subject to satisfactory performance and shall be governed by service conditions of SMVDSB Bye Laws, 1996. The interested candidates may apply to the Chief Executive Officer, SMVDSB, Central Office, Katra (J&K)-182301 by or before **12.01.2024** along with self attested copies of the following documents:

- a) Plain Paper Application with complete Bio-Data.
- b) Self attested copies of all qualification / experience certificates.
- c) Proof of Age.
- d) Two self attested passport size photographs.
- e) Demand Draft amounting to Rs. 500/- (in original)

The application form (alongwith afore-said documents) and Demand Draft of Rs. 500/- in favour of FA/ Chief Accounts Officer, SMVDSB, Katra can be either deposited at Central Office, SMVDSB, Katra or can be sent by post, but in each case should reach Central Office, SMVDSB, Katra by or before the stipulated deadline.

The applicants are advised to check the Shrine Board's website (www.maavaishnodevi.org) from time to time as no separate postal communication shall be sent to the candidates.

Adv No: 20/2023
Dated: 29.12.2023

Sd/-
(Dr. Sunil Sharma), JKAS
Joint Chief Executive Officer